

2020/2021 TRAINING PROGRAMS

Email Contracts and Electronic Governance	January	11-15	Nairobi,KE
Digital Skills Enhancement And Digital Evidence Management Workshop	January	11-15	Mombasa
Customer Service and Digital Experience Management	January	18-22	Naivasha, KE
CCTV Operational Excellence and Management	January	25-29	Mombasa, KE
Emerging Technologies and High Performance for Senior Management	Jan/Feb	25-5	Telaviv, Israel
HR Strategic Planning and Operations Excellence Seminar	February	1-5	Naivasha, KE
Alternative Dispute Resolutions Techniques Training	February	8-12	Nairobi, KE
Electronic Evidence Management for in-house legal teams	February	15-19	Mombasa, KE
Public Relations and Electronic Customer Service training	February	22-26	Kisumu
Internal Audits Latest Trends In Both Public and Private Sectors	February	22-26	Mombasa, KE
Electronic Records Management	March	1-5	Kisumu, KE
Legal Compliance in Human Resource Management	March	8- 12	Nairobi
Corporate Sign Language Skills Training	March	8-12	Mombasa, KE
Advanced Customer Service Training	March	15-19	Naivasha, KE
e-Commerce and the Emerging Supply Chain Strategies and Financial Metrics	March	22-26	KL, Malaysia
Process Waste Management and Continuous Improvement	March	22-26	Naivasha, KE
Cyber Forensics and Digital Investigations in combating the Emerging Threats	March	29 - 2	Berlin, Germany
Cybercrime and Electronic Evidence Management	April	5 -9	Kisumu, KE
Email Contracts, Electronic Governance and Electronic Evidence Management	April	12 -16	Singapore
Clerical and Administrative Operations Management	April	19 -23	Naivasha, KE
CCTV Operational Excellence and Management	April	26 - 30	Mombasa, KE
Electronic Customer Service and Relationship Management	April	26 - 30	Naivasha, KE
High Performance Training	May	3 - 7	Mombasa, KE

Corporate Communications and Fake News Management	May	10 - 14	Nakuru, KE
Digital Opportunity and Social Media Management for Secretaries	May	10 - 14	Mombasa, KE
Risk Skills and Enterprise Management	May	17 - 21	Kisumu, KE
Customer Service and Relationship Management	May	17 - 21	Nairobi, KE
Grants and Donor Funded Projects Management	May	17 - 28	Malaysia, KL
Fraud Detection and Mitigation Current Best Practices	May	24 - 28	Naivasha, KE
Electronic Records Management	May	31 - 4	Mombasa, KE
Executive Secretariat Management Training	June	7 - 11	Kisumu, KE
Debt Management and Global Competitiveness	June	7 - 11	Singapore
Customer Service and Relationship Management	June	14 - 18	Naivasha, KE
CCTV Operational Excellence and Management	June	14 - 18	Mombasa, KE
Leadership Retention and Succession Planning Management	June	21 - 25	Naivasha, KE
Electronic Customer Service and Relationship Management	June	21- 25	Naivasha, KE
Cyber Security and Investigations Management	July	5-9	Mombasa, KE
Digital Opportunity and Social Media Management	July	12-16	Nairobi, KE
Fleet Maintenance and Safety Management	July	19-23	Naivasha, KE
Complaint Management and Customer Service Leadership	July	26-30	Mombasa, KE
Cybercrime and Electronic Evidence Management	August	2-6	Kisumu, KE
Email Contracts, Electronic Governance and Electronic Evidence Management	August	9-13	Singapore
Customer Service and Relationship Management	August	16-20	Naivasha, KE
CCTV Operational Excellence and Management	August	23-27	Mombasa, KE
Electronic Customer Service and Relationship Management	August	30-3	Mombasa, KE
Alternative Dispute Resolutions Management for Corporates	September	6 -10	Nairobi, KE
Electronic Procurement Management	September	13 - 17	Mombasa, KE
Email Contracts, Digital Forensics & Electronic Evidence Management	September	13-17	London, UK
Electronic Records Management	September	20-24	Kisumu, KE

Road and Safety Management Program for Drivers	September	20- 24	Nairobi
Change Management and Sundowner (Retirement) Preparations	September	27-1	Mombasa, KE
Digital Skills Enhancement And Digital Evidence Management Workshop	October	4-8	KL, Malaysia
Leadership and Change Management for Senior Staff	October	4-8	Mombasa, KE
Fleet Maintenance and Safety Management	October	11-15	Naivasha, KE
Social Media, Emerging Technologies and Online Reputation Management	October	11-15	Mombasa, KE
Electronic Customer Service and Relationship Management	October	18-22	Mombasa, KE
Risk Skills and Enterprise Management	November	1 -5	Kisumu, KE
Customer Service and Relationship Management	November	1-5	Mombasa, KE
Grants and Donor Funded Projects Management	November	8- 12	Nairobi, KE
Fraud Detection and Mitigation Current Best Practices	November	8 - 12	Naivasha, KE
Electronic Records Management	November	15 - 19	Mombasa, KE
Executive Secretariat Management Training	November	15 - 19	Mombasa
Debt Management and Global Competitiveness	November	22- 26	Singapore
Complaint Management and Customer Service Leadership	December	6 -10	Nakuru, KE
Corporate Security Management	December	6-10	Kisumu, KE
Emotional Intelligence and Conflict Management	December	6 - 10	Kisumu, KE
Dynamic and Transformational Leadership for Senior Management during Covid 19 Era	December	13 - 17	Singapore
Public Relations and Electronic Customer Service training	December	13 - 17	Singapore
Front Office Managers Cyber Risks Awareness	December	13 - 17	Mombasa, KE
Anti - Money Laundering Strategies and Management for Saccos	December	13- 17	Naivasha, KE